

REGULAR MEETING
APRIL 14, 2008
9:00 A.M.

The Lafayette County Commission met on the above date and hour for a regular scheduled meeting. The meeting was held in the commissioner's meeting room at the Courthouse in Mayo, Florida. The following members were present: Commissioner Charles Driver, Dist. 1; Commissioner Thomas E. Pridgeon, Dist. 2; Commissioner Donnie Hamlin, Dist. 3; Commissioner Jack Byrd, Dist. 4; Commissioner Earnest Jones, Dist. 5; and Lafayette County Attorney Leenette McMillan.

APPROVE THE MINUTES

On a motion by Mr. Hamlin and a second by Mr. Driver, the board voted unanimously to approve the minutes.

SHIP LOCAL HOUSING ASSISTANCE PROGRAM

Mr. Matt Pearson went over the SHIP Local Housing Assistance Program with the board. On a motion by Mr. Pridgeon and a second by Mr. Jones, the board voted unanimously to approve the program.

RESOLUTION FOR KAY GREEN

On a motion by Mr. Jones and a second by Mr. Hamlin, the board voted unanimously to have Ms. McMillan read the Resolution for the retirement of Kay Green, Lafayette County Librarian. The board gave Ms. Green a copy of the Resolution and also presented her with a plaque of appreciation for her 32 years of service to Lafayette County.

NEW LIBRARIAN FOR LAFAYETTE COUNTY LIBRARY

On a motion by Mr. Hamlin and a second by Mr. Jones, the board voted unanimously to appoint Cindy Tysall as the new Librarian for the Lafayette County Library when Kay Green retires.

BIDS FOR ADA AND SECURITY IMPROVEMENTS FOR COURTHOUSE

The board opened sealed bids for ADA and security improvements for the Courthouse. The bids turned in were as follows: Harlie Lynch Construction in the amount of \$125,114.00 (with an allowance of \$60,000 for the clock tower repair) and Little and Williams in the amount of \$138,500.00 (with an allowance of \$60,000 for the clock tower repair). On a motion by Mr. Hamlin and a second by Mr. Pridgeon, the board voted

unanimously to accept the bids and send them to CRA Architects for their approval/recommendation.

EMS COLLECTIONS REPORT

On a motion by Mr. Jones and a second by Mr. Hamlin, the board voted unanimously to approve the EMS Collections Report.

MARCH SOLID WASTE AND BUILDING DEPARTMENT REPORTS

On a motion by Mr. Hamlin and a second by Mr. Pridgeon, the board voted unanimously to approve the March Solid Waste and Building Department reports.

WARRANT LIST

On a motion by Mr. Driver and a second by Mr. Jones, the board voted unanimously to approve the following bills, with the exception of the Byrd's Power Equipment bill:

General Fund - \$264,357.31
Industrial Park Fund - \$210.34
Emergency 911 Fund - \$125.00

On a motion by Mr. Jones and a second by Mr. Hamlin, with Mr. Byrd abstaining, the board voted unanimously to approve the Byrd's Power Equipment bill in the amount of \$128.00.

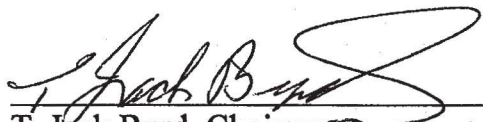
ADJOURN

On a motion by Mr. Jones and a second by Mr. Pridgeon, the board voted unanimously to adjourn.

Attest:


Ricky Lyons, Clerk




T. Jack Byrd, Chairman

Approved this 28th day of April, 2008.

**CERTIFICATION TO
FLORIDA HOUSING FINANCE CORPORATION**Name of Local Government: Lafayette County

- (1) The local government will advertise the availability of SHIP funds pursuant to Florida Statutes.
- (2) All SHIP funds will be expended in a manner which will insure that there will be no discrimination on the basis of race, creed, religion, color, age, sex, familial or marital status, handicap, or national origin.
- (3) A process for selection of recipients for funds has been developed.
- (4) The eligible municipality or county has developed a qualification system for applications for awards.
- (5) Recipients of funds will be required to contractually commit to program guidelines.
- (6) The Florida Housing Finance Corporation will be notified promptly if the local government (or interlocal entity) will be unable to comply with the provisions the plan.
- (7) The Local Housing Assistance Plan shall provide for the expenditure of SHIP funds within 24 months following the end of the State fiscal year in which they are received.
- (8) The plan conforms to the Local Government Comprehensive Plan, or that an amendment to the Local Government Comprehensive Plan will be initiated at the next available opportunity to insure conformance with the Local Housing Assistance Plan.
- (9) Amendments to the approved Local Housing Assistance Plan shall be provided to the Corporation within 21 days after adoption.
- (10) The trust fund shall be established with a qualified depository for all SHIP funds as well as moneys generated from activities such as interest earned on loans.
- (11) Amounts on deposit in the local housing assistance trust fund shall be invested as permitted by law.
- (12) The local housing assistance trust fund shall be separately stated as a special revenue fund in the local governments audited financial statements, copies of the audits will be forwarded to the Corporation as soon as available.
- (13) An interlocal entity shall have its local housing assistance trust fund separately audited for each state fiscal year, and the audit forwarded to the Corporation as soon as possible.

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Certification

- (14) SHIP funds will not be pledged for debt service on bonds or as rent subsidies.
- (15) Developers receiving assistance from both SHIP and the Low Income Housing Tax Credit (LIHTC) Program shall comply with the income, affordability and other LIHTC requirements, Similarly, any units receiving assistance from other federal programs shall comply with all Federal and SHIP program requirements.
- (16) Loans shall be provided for periods not exceeding 30 years, except for deferred payment loans or loans that extend beyond 30 years which continue to service eligible persons.
- (17) Rental Units constructed or rehabilitated with SHIP funds shall be monitored at least annually for 15 years for compliance with tenant income requirements and affordability requirements or as required in Section 420.9075 (3)(e)
- (18) The Plan meets the requirements of Section 420-907-9079 FS, and Rule Chapter 67-37 FAC, and how each of those requirements shall be met.
- (19) The provisions of Chapter 83-220, Laws of Florida has or has not been implemented.

Witness

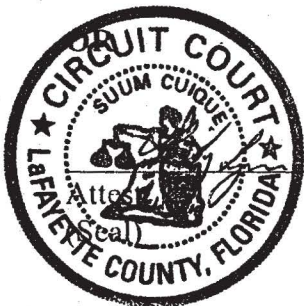
Jack Byrd
Jack Byrd, Chairman

Witness

Jack Byrd, Chairman

Date

4/14/08



A RESOLUTION OF THE LAFAYETTE COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA APPROVING THE LOCAL HOUSING ASSISTANCE PLAN AS REQUIRED BY THE STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM ACT, SUBSECTIONS 420.907-420.9079, FLORIDA STATUTES; AND RULE CHAPTER 67-37, FLORIDA ADMINISTRATIVE CODE; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTS AND CERTIFICATIONS NEEDED BY THE STATE; AUTHORIZING THE SUBMISSION OF THE LOCAL HOUSING ASSISTANCE PLAN FOR REVIEW AND APPROVAL BY THE FLORIDA HOUSING FINANCE CORPORATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the State of Florida enacted the William E. Sadowski Affordable Housing Act, Chapter 92-317 of Florida Sessions Laws, allocating a portion of documentary stamp taxes on deeds to local governments for the development and maintenance of affordable housing; and

WHEREAS, the State Housing Initiatives Partnership (SHIP) Act, ss. 420.907-420.9079, Florida Statutes (1992), and Rule Chapter 67-37, Florida Administrative Code, requires local governments to develop a one- to three-year Local Housing Assistance Plan outlining how funds will be used; and

WHEREAS, the SHIP Act requires local governments to establish the the maximum SHIP funds allowable for each strategy; and

WHEREAS, the SHIP Act further requires local governments to establish an average area purchase price for new and existing housing housing benefiting from awards made pursuant to the Act; The methodology and purchase prices used are defined in the attached Local Housing Assistance Plan; and

WHEREAS, as required by Chapter 67-37.005(6)(f)3, F.A.C. .It is found that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5% of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(17), and eligible municipalities receiving a local housing distribution of up to \$350,000 may use up to 10 percent of program income for administrative costs.

WHEREAS, the Economic and Community Development Department has prepared a three-year Local Housing Assistance Plan for submission to the Florida Housing Finance Corporation; and

WHEREAS, the City Commission finds that it is in the best interest of the public for the Lafayette County Board of County Commissioners to submit the Local Housing Assistance Plan for review and approval so as to qualify for said documentary stamp tax funds; and

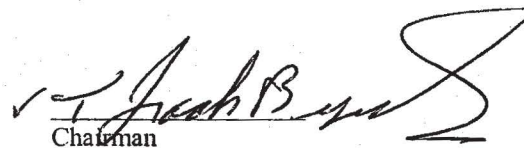
NOW THEREFORE, BE IT RESOLVED BY THE LAFAYETTE COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA that:

Section 1: The Lafayette County Board of County Commissioners hereby approves the Local Housing Assistance Plan, as attached and incorporated hereto for submission to the Florida Housing Finance Corporation as required by ss. 420.907-420-9079, Florida Statutes, for fiscal years 2008/2009, 2009/2010, and 2010/2011.

Section 2: The Chairman, is hereby designated and authorized to execute any documents and certifications required by the Florida Housing Finance Corporation as related to the Local Housing Assistance Plan, and to do all things necessary and proper to carry out the term and conditions of said program.

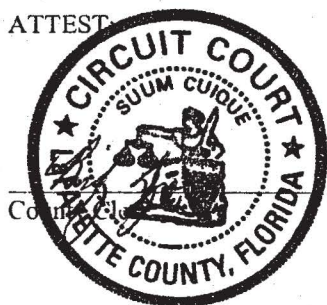
Section 3: This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED THIS 14 DAY OF April, 2008.


Chairman

(CORPORATE SEAL)

ATTEST



**CERTIFICATION TO
FLORIDA HOUSING FINANCE CORPORATION**Name of Local Government: Lafayette County

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- (18) The Plan meets the requirements of Section 420-907-9079 FS, and Rule Chapter 67-37 FAC, and how each of those requirements shall be met.
- (19) The provisions of Chapter 83-220, Laws of Florida has or has not been implemented.

Witness

Jack Byrd

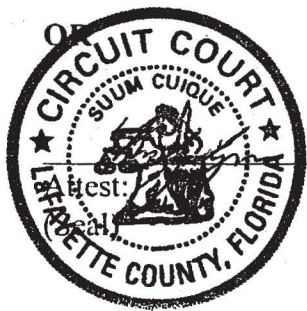
Jack Byrd, Chairman

Witness

Jack Byrd, Chairman

Date

4/14/08



Lafayette County

**State Housing Initiatives Partnership (SHIP Program
Local Housing Assistance Plan**

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20-21	Original Signed and Witnessed Certification Page
22	Original Signed Resolution adopting the House Assistance Plan

STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM
INFORMATION SHEET

LOCAL GOVERNMENT: Lafayette County

CHIEF ELECTED OFFICIAL (Mayor, Chairman, etc.): Jack Byrd, Chairman

ADDRESS: P.O. Box 88

Mayo, Florida 32066

SHIP ADMINISTRATOR: Suwannee River Economic Council, Inc., Frances L. Terry, Executive Director

ADDRESS: P.O. Box 70, Live Oak, Florida 32064

TELEPHONE:(386) 362-7764, ext. 222 FAX:(386) 362-4078

EMAIL ADDRESS: suwanneec@alltel.net

ADDITIONAL SHIP CONTACTS: _____

ADDRESS: _____

EMAIL ADDRESS: _____

INTERLOCAL AGREEMENT: YES/NO (IF yes, list other participants in the inter-local agreement): N/A

The following information must be furnished to the Corporation before any funds can be disbursed.

LOCAL GOVERNMENT EMPLOYER FEDERAL ID NUMBER: 59-6000564

MAIL DISBURSEMENT TO: Ricky Lyons

ADDRESS: P.O. Box 88

Mayo, Florida 32066

OR:IF YOUR FUNDS ARE ELECTRONICALLY TRANSFERRED PLEASE COMPLETE THE ATTACHED FORM:

NO CHANGE FROM PREVIOUS ELECTRONIC FORM SUBMITTED.

Provide any additional updates the Corporation should be aware of in the space below:

Please return this form to: SHIP PROGRAM MANAGER, FHFC 227 N. BRONOUGH ST, STE 5000
TALLAHASSEE, FL 32301 Fax: (850) 922-7253

FLORIDA HOUSING FINANCE CORPORATION

HOUSING DELIVERY GOALS CHART#2002

STRATEGIES FOR THE LOCAL HOUSING ASSISTANCE PLAN FOR STATE FISCAL YEAR:

2008/2009

Please check applicable box, & if Amendment, enter number

New Plan:	
Amendment:	
Fiscal Yr. Closeout:	

Name of Local Government: Lafayette County

Available Funds: \$350,000.00

67-37.005 F.A.C.

HOME OWNERSHIP STRATEGIES	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	MI Units	Max. SHIP Award	A	B	C	D	E	F
							New Construction SHIP Dollars	Rehab/Repair SHIP Dollars	Without Construction SHIP Dollars	Total SHIP Dollars	Total Percentage	Total Units
Purchase Assistance-New	0	\$25,000	2	\$25,000	2	\$20,000	\$90,000.00	\$0.00	\$0.00	\$90,000.00	25.71%	4
Purchase Assistance-Existing	1	\$25,000	1	\$25,000	2	\$20,000	\$0.00	\$90,000.00	\$0.00	\$90,000.00	25.71%	4
Owner Occupied Major Rehab.	2	\$30,000	2	\$30,000	0	\$30,000	\$0.00	\$80,000.00	\$0.00	\$80,000.00	22.86%	4
Emergency Repairs	8	\$7,500	0	\$7,500	0	\$7,500	\$0.00	\$55,000.00	\$0.00	\$55,000.00	15.71%	8
Disaster Mitigation/Recovery	0	\$5,000	0	\$5,000	0	\$5,000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
	0	\$0	0	\$0	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
	0	\$0	0	\$0	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
	0	\$0	0	\$0	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
Subtotal 1 (Home Ownership)	11		5		4		\$90,000.00	\$225,000.00	\$0.00	\$315,000.00	90.00%	20

RENTAL STRATEGIES	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	MI Units	Max. SHIP Award	A	B	C	D	E	F
							New Construction SHIP Dollars	Rehab/Repair SHIP Dollars	Without Construction SHIP Dollars	Total SHIP Dollars	Total Percentage	Total Units
										\$0.00	0.00%	0
										\$0.00	0.00%	0
										\$0.00	0.00%	0
										\$0.00	0.00%	0
										\$0.00	0.00%	0
Subtotal 2 (Non-Home Ownership)	0		0		0		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0

Administration Fees										\$35,000.00	10.00%	
Admin. From Program Income											0.00%	
Home Ownership Counseling											0.00%	

GRAND TOTAL	11		5		4		\$90,000.00	\$225,000.00	\$0.00	\$350,000.00	100.00%	20
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Percentage Construction/Reh										Calculate Constr./Rehab Percent. by adding Grand Total Columns A&B, then divide by Annual Allocation Amt.		90%	
Maximum Allowable Purchase Price:										New	\$180,000	Existing	\$180,000

Allocation Breakdown	Amount	%
Very-Low Income	\$110,000.00	31.4%
Low Income	\$125,000.00	35.7%
Moderate Income	\$80,000.00	22.9%
TOTAL	\$315,000.00	90.0%

Projected Program Income:		Max Amount Program Income For Admin:	\$0.00
Projected Recaptured Funds:			
Distribution:	\$350,000.00		
Total Available Funds:	\$350,000.00		

31-Mar-08

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FLORIDA HOUSING FINANCE CORPORATION

HOUSING DELIVERY GOALS CHART#2002

STRATEGIES FOR THE LOCAL HOUSING ASSISTANCE PLAN FOR STATE FISCAL YEAR:

2009/2010

Please check applicable box, & if Amendment, enter number

New Plan:	
Amendment:	
Fiscal Yr. Closeout:	

Name of Local Government: Lafayette County

Available Funds: \$350,000.00

67-37.005 F.A.C.

HOME OWNERSHIP STRATEGIES	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	MI Units	Max. SHIP Award	A	B	C	D	E	F
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Purchase Assistance-New	0	\$25,000	2	\$25,000	2	\$20,000	\$90,000.00	\$0.00	\$0.00	\$90,000.00	25.71%	4
Purchase Assistance-Existing	1	\$25,000	1	\$25,000	2	\$20,000	\$0.00	\$90,000.00	\$0.00	\$90,000.00	25.71%	4
Owner Occupied Major Rehab	2	\$30,000	2	\$30,000	0	\$30,000	\$0.00	\$80,000.00	\$0.00	\$80,000.00	22.86%	4
Emergency Repairs	8	\$7,500	0	\$7,500	0	\$7,500	\$0.00	\$55,000.00	\$0.00	\$55,000.00	15.71%	8
Disaster Mitigation, Recovery	0	\$5,000	0	\$5,000	0	\$5,000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
	0	\$0	0	\$0	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
	0	\$0	0	\$0	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
	0	\$0	0	\$0	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
Subtotal 1 (Home Ownership)	11		5		4		\$90,000.00	\$225,000.00	\$0.00	\$315,000.00	90.00%	20

RENTAL STRATEGIES	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	MI Units	Max. SHIP Award	New Construction SHIP Dollars	Rehab/Repair SHIP Dollars	Without Construction SHIP Dollars	Total SHIP Dollars	Total Percentage	Total Units
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										\$0.00	0.00%	0
										\$0.00	0.00%	0
										\$0.00	0.00%	0
										\$0.00	0.00%	0
Subtotal 2 (Non-Home Ownership)	0		0		0		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0

Administration Fees										\$35,000.00	10.00%	
Admin. From Program Income											0.00%	
Home Ownership Counseling											0.00%	

GRAND TOTAL	11		5		4		\$90,000.00	\$225,000.00	\$0.00	\$350,000.00	100.00%	20
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Percentage Construction/Reh										Calculate Constr./Rehab Percent. by adding Grand Total Columns A&B, then divide by Annual Allocation Amt.		90%	
Maximum Allowable Purchase Price:										New	\$180,000	Existing	\$180,000

Allocation Breakdown	Amount	%
Very-Low Income	\$110,000.00	31.4%
Low Income	\$125,000.00	35.7%
Moderate Income	\$39,000.00	22.9%
TOTAL	\$315,000.00	90.0%

Projected Program Income:		Max Amount Program Income For Admin:	\$0.00
Projected Recaptured Funds:			
Distribution:	\$350,000.00		
Total Available Funds:	\$350,000.00		

31-Mar-08

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FLORIDA HOUSING FINANCE CORPORATION

HOUSING DELIVERY GOALS CHART#2002

STRATEGIES FOR THE LOCAL HOUSING ASSISTANCE PLAN FOR STATE FISCAL YEAR:

2010/2011

Please check applicable box, & if Amendment, enter number

New Plan:	
Amendment:	
Fiscal Yr. Closeout:	

Name of Local Government: Lafayette County

Available Funds: \$350,000.00

67-37.005 F.A.C.

HOME OWNERSHIP STRATEGIES	VLI Units	Max. SHIP Award	LI Units	Max. SHIP Award	MI Units	Max. SHIP Award	A	B	C	D	E	F
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Purchase Assistance-Existing	1	\$25,000	1	\$25,000	2	\$20,000	\$0.00	\$90,000.00	\$0.00	\$90,000.00	25.71%	4
Owner Occupied Major Rehab	2	\$30,000	2	\$30,000	0	\$30,000	\$0.00	\$80,000.00	\$0.00	\$80,000.00	22.86%	4
Emergency Repairs	8	\$7,500	0	\$7,500	0	\$7,500	\$0.00	\$55,000.00	\$0.00	\$55,000.00	15.71%	8
Disaster Mitigation/ Recovery	0	\$5,000	0	\$5,000	0	\$5,000	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
	0	\$0	0	\$0	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
	0	\$0	0	\$0	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
	0	\$0	0	\$0	0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0
Subtotal 1 (Home Ownership)	11		5		4		\$90,000.00	\$225,000.00	\$0.00	\$315,000.00	90.00%	20

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										\$0.00	0.00%	0
										\$0.00	0.00%	0
										\$0.00	0.00%	0
										\$0.00	0.00%	0
										\$0.00	0.00%	0
Subtotal 2 (Non-Home Ownership)	0		0		0		\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0

Administration Fees										\$35,000.00	10.00%	BOOK
Admin. From Program Income											0.00%	
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TOTAL	\$315,000.00	90.0%

Projected Program Income:		Max Amount Program Income For Admin:	\$0.00
Projected Recaptured Funds:			
Distribution:	\$350,000.00		
Total Available Funds:	\$350,000.00		

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LHAP Template 6/06

67-37.005 F.A.C.

Exhibit A Admin Budget

Fiscal Year	2008/2009
Salaries and Benefits	\$ 35,000.00
Office Supplies and Equipment	\$
Travel Perdiem Workshops, etc	\$
Advertising	\$
	\$
	\$

Fiscal Year	2009/2010
Salaries and Benefits	\$ 35,000.00
Office Supplies and Equipment	\$
Travel Perdiem Workshops, etc	\$
Advertising	\$
	\$

Fiscal Year	2010/2011
Salaries and Benefits	\$ 35,000.00
Office Supplies and Equipment	\$
Travel Perdiem Workshops, etc	\$
Advertising	\$
	\$

Based on a distribution of \$ 350,000.00

Lafayette County

SHIP LOCAL HOUSING ASSISTANCE PLAN (LHAP)

FISCAL YEARS COVERED

2008/2009, 2009/2010, 2010/2011

I. PROGRAM DESCRIPTION:

A. Name of the participating local government and Interlocal if Applicable:

Lafayette County
 P. O. Box 88
 Mayo, Florida 32066

Administered by:
 Suwannee River Economic Council, Inc.
 P. O. Box 70
 Live Oak, Florida 32064

Interlocal : Yes _____ No

Name of participating local government(s) in the Interlocal Agreement;

B. Purpose of the program:

Creation of the Plan is for the purpose of meeting the housing needs of the very low, low and moderate income households, to expand production of and preserve affordable housing, to further the housing element of the local government comprehensive plan specific to affordable housing.

C. Fiscal years covered by the Plan:

2008/2009
 2009/2010
 2010/2011

D. Governance:

The SHIP Program is established in accordance with Section 420.907-9079, Florida Statutes and Chapter 67-37.007 Florida Administrative Code.
 The SHIP Program does further the housing element of the local government Comprehensive Plan.

Cities and Counties must be in compliance with these applicable statutes and rules.

E. Local Housing Partnership

SHIP Program encourages building active partnerships between government, lenders, builders and developers, real estate professionals, advocates for low-income persons and community groups.

F. Leveraging:

The Plans are intended to increase the availability of affordable residential units by combining local resources and cost saving measures into a local housing partnership and using public and private funds to reduce the cost of housing. SHIP

funds may be leveraged with or used to supplement other Florida Housing Finance Corporation programs and to provide local match to obtain federal housing grants or programs.

G. Public Input:

Public input was solicited through face to face meetings with housing providers, social service providers and local lenders and neighborhood associations. Public input was solicited through the local newspaper in the advertising of the Local Housing Assistance Plan and the Notice of Funding Availability.

H. Advertising and Outreach:

The county or eligible municipality or its administrative representative shall advertise the notice of funding availability in a newspaper of general circulation and periodicals serving ethnic and diverse neighborhoods, at least 30 days before the beginning of the application period. If no funding is available due to a waiting list, no notice of funding availability is required.

I. Discrimination:

In accordance with the provisions of ss.760.20-760.37, it is unlawful to discriminate on the basis of race, creed, religion, color, age, sex, marital status, familial status, national origin, or handicap in the award application process for eligible housing.

J. Support Services and Counseling:

Support services are available from various sources. Available support services may include but are not limited to:

Homeownership Counseling (Pre and Post), Credit Counseling, Tenant Counseling and Transportation

K. Purchase Price Limits:

Purchase Price Limits: The purchase price or value of new or existing homes may not exceed \$180,000.00 (one hundred-eighty thousand dollars). The sales price or value of new or existing eligible housing may not exceed 90% of the average area purchase price in the statistical area in which the eligible housing is located. Such average area purchase price may be that calculated for any 12-month period beginning not earlier than the fourth calendar year prior to the year in which the award occurs. The sales price of new and existing units, which can be lower but may not 90% of the median area purchase price established by the U.S. Treasury Department or as described above.

The methodology used is:

- Independent Study (copy attached)
- U.S. Treasury Department
- Local HFA Numbers

The purchase price limit for new and existing homes is shown on the Housing

Delivery Goals Charts.

L. Income Limits, Rent Limits and Affordability:

The Income and Rent Limits used in the SHIP Program are updated annually from the Department of Housing and Urban Development and distributed by Florida Housing Finance Corporation. Affordable means that monthly rents or mortgage payments including taxes and insurance do not exceed 30 percent of that amount which represents the percentage of the median annual gross income for the households as indicated in Sections 420.9071 (19), (20) and (28), F.S. However it is not the intent to limit an individual household's ability to devote more than 30% of its income for housing, and housing for which a household devotes more than 30% of its income shall be deemed Affordable if the first institutional mortgage lender is satisfied that the household can afford mortgage payments in excess of the 30% benchmark and in the case of rental housing does not exceed those rental limits adjusted for bedroom size.

M. Welfare Transition Program:

Should a eligible sponsor be used, the city/county has developed a qualification system and selection criteria for applications for Awards to eligible sponsors, which includes a description that demonstrates how eligible sponsors that employed personnel from the Welfare Transition Program will be given preference in the selection process.

N. Monitoring and First Right of Refusal:

In the case of rental housing, the staff or entity that has administrative authority for implementing the local housing assistance plan assisting rental developments shall annually monitor and determine tenant eligibility or, to the extent another governmental entity provides the same monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tenant eligibility. However, any loan or grant in the original amount of \$3,000 or less shall not be subject to these annual monitoring and determination of tenant eligibility requirements. Tenant eligibility will be monitored for at least annually for 15 years or the term of assistance which ever is longer unless as specified above.

Eligible sponsors that offer rental housing for sale before 15 years or that have remaining mortgages funded under this program must give a first right of refusal to eligible nonprofit organizations for purchase at the current market value for continued occupancy by eligible persons.

O. Administrative Budget:

A detailed listing including line-item budget of proposed Administrative Expenditures is attached as Exhibit A. These are presented on an

annual basis for each State fiscal year submitted.

Lafayette County finds that the moneys deposited in the local housing assistance trust fund shall be used to administer and implement the local housing assistance plan. In accordance with Section 420.9075 Florida Statute and Chapter 67-37, Florida Administrative Code, a county or an eligible municipality may not exceed the 5 percent limitation on administrative costs, unless its governing body finds, by resolution, that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5% of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(17), and eligible municipalities receiving a local housing distribution of up to \$350,000 may use up to 10 percent of program income for administrative costs.

Lafayette County has adopted the above findings in the attached resolution, Exhibit E.

P. PROGRAM ADMINISTRATION:

Administration of the local housing assistance plan is the responsibility of Lafayette County. Should a third party entity or consultant contract for all or part of the administrative or other functions of the program provide in detail the duties, qualification and selection criteria.

Q. Essential Service Personnel

Define in accordance with Rule Chapter 67-37.002(8) F.A.C. and Chapter 67-37.005(8), F.A.C. and Section 420.9075(3)(a) FS. Essential Service Personnel consist of Teachers, Law Enforcement and Firefighters/EMT.

LHAP HOUSING STRATEGIES:

NOTE: Include a separate strategy for Disaster Mitigation

NOTE: In the event preference is given to Essential Service Personnel, plan text must so state pursuant to Chapter 67-37.005(8), F.A.C.

NOTE: Strategy titles shall be consistent throughout local government plans. Acceptable strategy titles include but not limited to:

Housing Rehabilitation, Impact Fee Assistance, Purchase Assistance Existing with or without Rehabilitation, Purchase Assistance New Construction, Sweat Equity, Replacement Housing, and Disaster Relief.

Provide Description:

A. **STRATEGY 1: Purchase Assistance for Newly Constructed Homes.**

- a. Summary of the Strategy: SHIP funds will be made available for down payment/closing cost assistance for the purchase of newly constructed affordable housing units.
- b. Fiscal Years Covered: This Housing Assistance Strategy covers state fiscal years 2008/2009; 2009/2010; and 2010/2011.
- c. Income Categories to be served: Strategies with down payment/closing cost assistance for affordable housing are available to very low, low and moderate income eligible households. The combined household annual gross income of an applicant shall not exceed SHIP Program limits. The purchase price or value of new homes may not exceed \$180,000.00 (one hundred-eighty thousand dollars).
- d. Maximum award is noted on the Housing Delivery Goals Charts: The average and maximum amount of the award is \$25,000.00 (twenty-five thousand dollars) for low and very low income clients and \$20,000.00 (twenty-thousand dollars) for moderate income clients.
- e. Terms, Recapture and Default. A lien will be placed on the property containing recapture provisions. The recapture provisions for the Down/Payment Closing Cost Programs are ten-year, deferred, non-interest loans which are forgiven proportionately. The loan may be automatically forgiven at a reduction rate of 10% increments of the original loan each year for a period of ten years. At which time, the loan is totally forgiven. The SHIP recipient must repay the prorated loan amount if they sell, transfer title, otherwise disposed of, if the owner shall die or fail to meet the ten year occupancy requirement. In the event the owner should die, this strategy allows assumption by income eligible heirs.

In the event of a refinancing request, the Committee will review the terms of the new loan and based on the following criteria, will recommend subordination to the County Commission, who make the ultimate decision:

- a) The new loan must not be greater than the original loan obtained to acquire the home;
- b) The interest must be the same or less than the original interest rate;
- c) Payments must still meet the Home Ownership Affordability criteria; and
- d) Payment may be no higher than the original payments, unless the term

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is being reduced (Home Ownership Affordability criteria must still be met).

- f. Recipient Selection Criteria: Selection criteria for Housing Assistance Strategy 1 will be on a first come/first ready basis, contingent upon first mortgage commitment. Additional prerequisites include income verification and certification. However, due to previous years activity, a waiting list exists in which new applicants are placed upon and served in succession.
- g. Sponsor Selection Criteria, if applicable:
Include qualification system and selection criteria for applications for Awards to eligible sponsors.
- h. Additional Information: Leveraging Resources: USDA Rural Development and HOME may be utilized if funding is secured.

B. STRATEGY 2: Purchase Assistance for Existing Homes with Rehabilitation.

- a. Summary of the Strategy: SHIP funds will be made available for down payment/closing cost assistance for the purchase of existing homes which will or have received some rehabilitation to correct code deficiencies, health and safety issues and/or to increase energy efficiency. Rehabilitation shall be completed either within one year immediately preceding the date of conveyance of title (i.e., closing) or within 24 months of the close of the applicable State fiscal year.
- b. Fiscal Years Covered: This Housing Assistance Strategy covers state fiscal years 2008/2009; 2009/2010; and 2010/2011.
- c. Income Categories to be served: Strategies with down payment/closing cost assistance for affordable housing are available to very low, low and moderate income eligible households. The combined household annual gross income of an applicant shall not exceed SHIP Program limits. The purchase price or value of existing homes may not exceed \$180,000.00 (one hundred-eighty thousand dollars).
- d. Maximum award is noted on the Housing Delivery Goals Charts: The amount of the award is not to exceed \$25,000.00 (twenty-five thousand dollars) for low and very low income clients and \$20,000.00 (twenty-thousand dollars) for moderate income clients.
- e. Terms, Recapture and Default. A lien will be placed on the property

containing recapture provisions. The recapture provisions for the Down/Payment Closing Cost Programs are ten-year, deferred, non-interest loans which are forgiven proportionately. The loan may be automatically forgiven at a reduction rate of 10% increments of the original loan each year for a period of ten years. At which time, the loan is totally forgiven. The SHIP recipient must repay the prorated amount of the loan if they sell, transfer title, otherwise disposed of, if the owner shall die or fail to meet the ten year occupancy requirement. In the event the owner should die, this strategy allows assumption by income eligible heirs.

In the event of a refinancing request, the Committee will review the terms of the new loan and based on the following criteria, will recommend subordination to the County Commission, who make the ultimate decision:

- a) The new loan must not be greater than the original loan obtained to acquire the home;
 - b) The interest must be the same or less than the original interest rate;
 - c) Payments must still meet the Home Ownership Affordability criteria; and
 - d) Payment may be no higher than the original payments, unless the term is being reduced (Home Ownership Affordability criteria must still be met).
- f. Recipient Selection Criteria: Selection criteria for Housing Assistance Strategy 2 will be on a first come/first ready basis, contingent upon first mortgage commitment. Additional prerequisites include income verification and certification. However, due to previous years activity, a waiting list exists in which new applicants are placed upon and served in succession.
- g. Sponsor Selection Criteria, if applicable:
Include qualification system and selection criteria for applications for Awards to eligible sponsors.
- h. Additional Information: Leveraging Resources: Weatherization, LIHEAP Weatherization, USDA Rural Development, and CDBG. Home may be utilized if funding is secured.
- C. **STRATEGY 3: Major Rehabilitation Of Owner/Occupied Housing.**
- a. Summary of the Strategy: SHIP funds will be made available for major rehabilitation of owner/occupied homes to correct code deficiencies, health and safety issues and/or to increase energy efficiency. Rehabilitation will be

provided to very low, low and moderate income eligible owner occupied applicants.

- b. Fiscal Years Covered: This Housing Assistance Strategy covers state fiscal years 2008/2009; 2009/2010; and 2010/2011.
- c. Income Categories to be served: Strategies with major rehabilitation for owner/occupied homes are available to very low, low and moderate income eligible households. The combined household annual gross income of an applicant shall not exceed SHIP Program limits.
- d. Maximum award is noted on the Housing Delivery Goals Charts: The amount of the award is not to exceed \$30,000.00 (thirty-thousand dollars).
- e. Terms, Recapture and Default. A lien will be placed on the property containing recapture provisions. The recapture provisions for major rehabilitation of owner/occupied homes are five-year, deferred, non-interest loans which are forgiven proportionately. The loan may be automatically forgiven at a reduction rate of 20% increments of the original loan each year for a period of five years. At which time, the loan is totally forgiven. The SHIP recipient must repay the prorated amount of the loan if they sell, transfer title, otherwise disposed of, if the owner shall die or fail to meet the five year occupancy requirement. In the event the owner should die, this strategy allows assumption by income eligible heirs.
- f. Recipient Selection Criteria: Selection criteria for Housing Assistance Strategy 3 will be on a first come/first serve basis, contingent upon proof of ownership. However, due to previous years activity, a waiting list exists in which new applicants are placed upon and served in succession.
- g. Sponsor Selection Criteria, if applicable:
Include qualification system and selection criteria for applications for Awards to eligible sponsors
- h. Additional Information: Leveraging Resources: Weatherization, LIHEAP Weatherization, USDA Rural Development, and CDBG. Home may be utilized if funding is secured.

D. **STRATEGY 4: Emergency Repairs of Owner Occupied Homes.**

- a. Summary of the Strategy: SHIP funds will be made available for emergency repairs to correct code deficiencies and/or health and safety issues, that pose an immediate threat to the safety of the resident, through the Weatherization

Program as administered by the local weatherization provider, pursuant to s. 409.509-409.5093, F.S. Emergency repairs will be provided to very low income eligible owner occupied applicants only. Applications for emergency repairs will be ranked according to the following point criteria:

<u>Age of Applicant</u>		<u>Family Income</u>	
Over 60	6 points	AFDC or SSI Recipient	6 points
Children under 12	6 points	Below Poverty Level	6 points
		Previously served	-3 points per year*
<u>Health of Applicant</u>			
Handicapped	6 points		

*Previously served client loses -3 points for every year served in the last 5 years.

Condition of the home will be as reported by the homeowner and confirmed by the estimator. Health of the applicant will be documented by a health professional.

It should be noted that only very low income owner occupied homes will be considered after ranking the applicants. The repairs will be done until the funds are exhausted. The normal weatherization procedure will be followed in accomplishing this task.

- b. Fiscal Years Covered: The Housing Assistance Strategy covers state fiscal years 2008/2009; 2009/2010; and 2010/2011.
- c. Income Categories to be served: This emergency repairs strategy is available to very low income eligible owner occupied applicants only. The combined household annual gross income of an applicant shall not exceed SHIP Program limits.
- d. Maximum award is noted on the Housing Delivery Goals Charts: The amount of this award is not to exceed \$7,500.00 (seven-thousand five hundred dollars) for very low income levels. Funds available for this strategy are utilized to correct code deficiencies and/or health and safety issues that pose an immediate threat to the safety of the resident.
- e. Terms, Recapture and Default. Include terms of recapture in the event of

default (failure to make required payments on a loan secured by a first mortgage which leads to foreclosure and/or loss of property ownership)

- f. Recipient Selection Criteria: Emergency repairs will be provided in the form of a grant to the eligible applicant.
- g. Sponsor Selection Criteria, if applicable:
Include qualification system and selection criteria for applications for Awards to eligible sponsors.
- h. Additional Information: Leveraging Resources: Weatherization, LIHEAP Weatherization, USDA Rural Development, and CDBG. Home may be utilized if funding is secured.

4) STRATEGY 4: Disaster Mitigation/Recovery

- a. Summary of the Strategy: The Disaster Strategy provides assistance to households following a natural disaster as declared by the Executive Order of the President of the United States or Governor of the State of Florida. This strategy will only be implemented in the event of a natural disaster using any funds that have not yet been encumbered or additional disaster funds issued by Florida Housing Finance Corporation. SHIP disaster funds may be used for items such as, but not limited to:
 - (a) purchase of emergency supplies for eligible households to weatherproof damaged homes;
 - (b) interim repairs to avoid further damage; tree and debris removal required to make the individual housing unit habitable;
 - (c) construction of wells or repair of existing wells where public water is not available;
 - (d) payment of insurance deductibles for rehabilitation of homes covered under homeowners insurance policies;
 - (e) security deposit for eligible recipients that have been displaced from their homes due to disaster;
 - (f) rental assistance for the duration of Florida Office of the Governor Executive Order, for eligible recipients that have been displaced from their homes due to disaster;

(g) other activities as proposed by the counties and eligible municipalities and approved by Florida Housing.

- b. Fiscal Years Covered: 2008/2009, 2009/2010, and 2010/2011.
- c. Income Categories to be served: Very Low, Low and Moderate as defined in Section 420.9071(19), (20), (28), F.S.
- d. Terms, Recapture and Default:

(a) All SHIP funds provided to eligible households with repair cost less than \$10,000.00 will be in the form of a grant and not subject to recapture;

OR

(b) All SHIP funds provided to eligible households with repair cost exceeding \$10,000.00 will be in the form of a five-year, deferred, non-interest loans, which are forgiven proportionately. The loan may be automatically forgiven at a reduction rate of 20% increments of the original loan each year for a period of five years. At which time, the loan is totally forgiven. The SHIP recipient must repay the prorated amount of the loan if they sell, transfer title, otherwise disposed of, if the owner shall die or fail to meet the five year occupancy requirement. In the event the owner should die, this strategy allows assumption by income eligible heirs.

- f. Recipient Selection Criteria: First come, first serve (1) Priority shall be given to persons who have special housing needs and individuals or household that qualify as Elderly as defined in 420.503, F.S.
- g. Sponsor Selection Criteria: Not applicable.
- h. Additional Information: SHIP funds at all times must be used for eligible applicants and eligible housing. SHIP disaster funds may not be used for the purchase or rehabilitation of mobile homes.

III. LHAP INCENTIVE STRATEGIES

In addition to Strategy A and Strategy B listed below, list all incentives as provided in 420.9076(4) FS.

- A. Name of the Strategy: Expedited Permitting
Permits as defined in s. 163.3164(7) and (8) for affordable housing projects are expedited to a greater degree than other projects.
 - a. Established policy and procedures: The current permitting process for Lafayette County should be retained until the case load increases to such a

Dated 1/2008

degree that a backlog is experienced. The County believes that a backlog would be experienced when more than 200 permits are issued per year. In accordance with the Policy of the Housing Element of the County's Comprehensive Plan, this includes the continued refining and streamlining of the existing development approval process, plus expedited plan reviews and inspections, explanatory brochures and computer programs to further refine the existing one-stop permitting and development review process and reduce the financing cost for developers.

The County takes all steps necessary not to delay the review of affordable housing developments, and should review delays begin to occur, the County institutes the practice of reviewing the affordable housing development first. This will occur when more than 200 permits are received per year.

- b. On March 27, 1995, Lafayette County adopted Resolution No. 95-R-1 amending Resolution No. 94-S-1 creating an expedited permitting process.
- c. No delays have been experienced in Lafayette County's permitting procedures.

B. Name of the Strategy: Ongoing Review Process

An ongoing process for review of local policies, ordinances, regulations and plan provisions that increase the cost of housing prior to their adoption.

- a. Established policy and procedures: The current ongoing process of review allows the county to review any policy, procedure, ordinance, regulation, or plan revision that may increase the cost of housing prior to its adoption.
- b. On March 27, 1995, Lafayette County adopted Resolution No. 95-R-1 amending Resolution No. 94-S-1, providing a ongoing process of review of any policy, ordinance, comprehensive plan, building regulation or procedure which may significantly impact the cost of housing.
- c. The County Building Department has the responsibility of performing the review procedure. The staff review the action and prepare a written report with recommendations prior to the adoption of the plan. The staff's review will consider the following:
 - a) Will the action increase the cost of development? If so, approximate cost. Explain how increased cost is worth negative impact on housing cost.

- b) Will the action increase the time of approval? If so, how does benefit of this increase in approval time compare with the impact on housing costs?
 - c) Does the action increase the long term development cost? If so, how do the increased cost compare with the benefits of the action?
- D. According to the Building Department Director, there are no new ordinances or policy changes which might effect the cost of housing.

IV. EXHIBITS:

- A. Administrative Budget for each fiscal year covered in the Plan. Exhibit A.
- B. Timeline for Encumbrance and Expenditure: *Chapter 67-37.005(6)(d) and (f) F.A.C.*
A separate timeline for each fiscal year covered in this plan is attached as Exhibit B. Program funds will be encumbered by June 30 one year following the end of the applicable state fiscal year. Program funds will be fully expended within 24 months of the end of the applicable State fiscal year.
- C. Housing Delivery Goals Chart (HDGC) For Each Fiscal Year Covered in the Plan:
Completed HDGC for each fiscal year is attached as Exhibit C.
- D. Certification Page: Signed Certification is attached as Exhibit D.
- E. Adopting Resolution:
Original signed, dated, witnessed or attested adopting resolution is attached as Exhibit E.
- F. Program Information Sheet:
Completed program information sheet is attached as Exhibit F.
- G. Ordinance:
If changed from the original ordinance, a copy is attached as Exhibit G. N/A
- H. Interlocal Agreement:
A copy of the Interlocal Agreement if applicable is attached as Exhibit H. N/A

RESOLUTION
OF THE LAFAYETTE BOARD OF COUNTY COMMISSIONERS
IN APPRECIATION TO LIBRARIAN KAY GREEN

WHEREAS, Kay Green has elected to retire from her dedicated service to Lafayette County as County Librarian after having unselfishly served our community for 33 years, 28 of those years with the library; and

WHEREAS, Kay Green has established and maintained levels of professionalism and organization critical to the successful operation of a public library; and

WHEREAS, Kay Green has had a substantial impact on the lives of young people and adults alike beyond measure in her service to the library; and

WHEREAS, Kay Green made significant contributions of her time in the construction and operation of the new library facility, and in doing so created a learning and resource center second to none; and

WHEREAS Kay Green has been an outstanding public servant, representing our county in and throughout the State of Florida; and

WHEREAS, we, the Lafayette County Board of County Commissioners wish to express our appreciation for her dedicated service to Lafayette County; now

THEREFORE, BE IT RESOLVED, by the Lafayette County Board of County Commissioners, that we do hereby unanimously adopt this Resolution in appreciation to Kay Green for the service rendered by her to Lafayette County, and to express our respect for her and wish her success in all future endeavors.

ADOPTED by the Board of County Commissioners on this the 14th day of April, 2008.

BOARD OF COUNTY COMMISSIONERS



Jack Byrd, Chairman



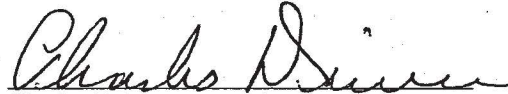
Ernest Jones



Thomas E. "Boogie" Pridgeon, Jr.

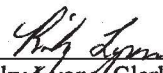


Donnie Hamlin

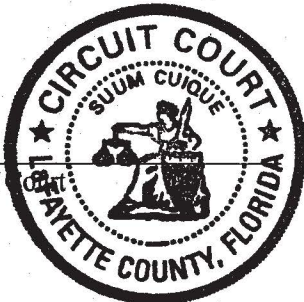


Charles Driver

ATTEST:



Ricky Lyons, Clerk of Court



Proposed Library Staff and Hours
Effective May 1, 2008

Cindy Tysall	Library Manager	\$26000 annually
Janice Johnson	Library Staff	40 hours per week @ \$10.73/hr
Sarah Pearson	Library Staff	40 hours per week @ \$10.06/hr

Parttime 250 hours available annually @ minimum wage
At Library Manager's discretion

Accounts Receivable
Insurance Payments

Date of Service	Insurance Carrier	Date Received	Bill Amount	Payment Amount	Patient Balance		
8/21/2007	Progress Auto	11/7/2007	\$566.00	\$452.80	\$113.20		
9/15/2007	Auto Owners Ins.	11/16/2007	\$706.00	\$706.00	\$0.00		
9/14/2007	BC/BS of Florida	11/20/2007	\$668.50	\$668.50	\$0.00		
11/6/2007	FL Farm Bureau	11/29/2007	\$995.00	\$858.00	\$137.00		
10/29/2007	BC/BS of Florida	12/4/2007	\$995.00	\$557.68	\$437.32		
9/26/2007	BC/BS of Florida	12/11/2007	\$663.50	\$663.50	\$0.00		
12/7/2007	METCARE Health Inc.	12/14/2007	\$871.00	\$440.14	\$430.86		
11/4/2007	Allstate	12/31/2007	\$822.00	\$822.00	\$0.00		
8/22/2007	BC/BS of Florida	1/8/2008	\$676.00	\$676.00	\$0.00		
8/25/2007	BC/BS of Florida	1/8/2008	\$638.50	\$638.50	\$0.00		
6/3/2007	Florida / Prison	11/20/007	\$593.50	\$490.00	\$103.50		Contract
12/13/2007	Florida / Prison	1/11/2008	\$815.00	\$490.00	\$325.00		Contract
10/5/2007	BC/BS of Florida	1/9/2008	\$875.00	\$875.00	\$0.00		
12/19/2007	BC/BS of Florida	2/2/2008	\$911.00	\$515.33	\$395.67		
12/22/2007	BC/BS of Florida	1/23/2008	\$1,183.00	\$1,133.00	\$50.00		
12/22/2007	Self Pay	3/11/2008	\$50.00	\$50.00	\$0.00		
12/15/2007	Atlanta Plumbers	2/21/2008	\$875.00	\$656.25	\$218.75		
8/23/2007	Cigna	2/19/2008	\$608.50	\$608.50	\$0.00		
1/28/2008	BC/BS of Florida	3/5/2008	\$1,007.00	\$370.98	\$636.02		
7/27/2007	Florida / Prison	3/20/2008	\$601.00	\$490.00	\$111.00		Contract
9/21/2007	Florida / Prison	3/20/2008	\$593.50	\$490.00	\$103.50		Contract
1/12/2008	GoldenRule	3/28/2008	\$895.00	\$603.18	\$291.82		
					\$0.00		
					\$0.00		
			\$16,609.00	\$13,255.36	\$3,353.64		
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BOOK 28 PAGE 294

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME BYRD, JACK	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE LAFAYETTE COUNTY COMMISSION
MAILING ADDRESS HWY 27	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY MAYO	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
COUNTY LAFAYETE	NAME OF POLITICAL SUBDIVISION: LAFAYETTE COUNTY
DATE ON WHICH VOTE OCCURRED April 14, 2008	MY POSITION IS:
	<input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, JACK BYRD, hereby disclose that on April 14, 2008:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Invoice to Byrd's Power Equipment considered and approved to be paid.

4-14-08
Date Filed

Jack Byrd
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.